

**Rock Island Public Library Board Meeting Agenda**  
**March 16, 2021**  
**5:00 p.m.**  
***Rock Island Public Library – 2<sup>nd</sup> Floor, Downtown Library***

**Type of Meeting:** Regularly Scheduled Board Meeting (Teleconference Option)

This meeting will be conducted by audio and video conference, and may be without a physically present quorum at the Rock Island Public Library, due to the disaster declaration issued by Governor Pritzker.

**Meeting Facilitator:** Eudell Watts III

**Invitees:** Karen Phillips, Pat Mahar, Jo Noon, Deborah Freiburg, Holly Sparkman, Elizabeth Russell, Jacki Nelson, Jenni Swanson; Angela Campbell, Library Director; Kathy Lelonek, Foundation Director

- I. Call to Order
- II. Attendance
- III. Public Comment – The public may comment during the public comment section of the agenda, in-person, by phone or by the Google Meet links listed above. Public comments may also be submitted to the Library Director at: [campbell.angela@rigov.org](mailto:campbell.angela@rigov.org) by 4pm on the day of the meeting, and will be read aloud and recorded during the meeting.
- IV. Approval of minutes – February 16, 2021
- V. Board Education – State Library Standards (Ongoing Discussion)
- VI. Correspondence
- VII. Committee Reports
  - A) Finance – Jenni Swanson
    1. \*Motion to approve monthly bills for February in the amount of \$21,635.05 (RC)
  - B) Buildings and Grounds – Pat Mahar/Karen Phillips
  - C) Personnel & Policy – Debbie Freiburg
    1. Met on March 3, 2021 – Meeting Updates
    2. \* Motion to approve policy revisions for the following:
      - a. Concealing and Carrying
      - b. Continuing Education
      - c. Social Media

- d. Unattended Children and Letter
      - e. Emergency Closing
    3. \* Motion to approve the Telecommuting Policy for non-affiliated employees.
  
  - D) Planning & Community Relations – Holly Sparkman
    1. Survey results emailed on March 2, 2021.
    2. Set an April meeting.
  
  - E) Art Committee - Pat Mahar/Jo Noon
  
  - VIII. Foundation – Kathy Lelonek
    1. Capital Campaign Update
    2. Next quarterly meeting – May 13, 2021 at 4pm
  
  - IX. Administrator Reports
    1. Director’s Reports & Statistics – updates
    2. Milan Blackhawk Area Public Library District
      - Next Meeting: April 22, 2021, 4pm, at the Southwest Branch Library
  
  - X. Unfinished Business
    1. \*Long Range Planning – updates (RC)
      - Facility Collaboration Task Force Meeting 3/4/2021 – Updates
      - Board member needed for the Lease & Capital Reinvestment Task Force
    2. \*Library Locations’ Hours – updates (RC)
  
  - XI. New Business
    1. \* Motion whether or not to approve disposal of surplus property as presented.  
(RC)
  
  - XII. Information Sharing
    1. Energy Performance Project Meeting - Notes/Updates
    2. Staff In-service Evaluations
    3. 2021 State Certification
    4. 2020 Library Annual Report
    5. Community Comforts Drive Updates
    6. Legislative Updates
  
  - XIII. \*Closed Session
  
  - XIV. Announcements
  
  - XV. Adjournment
- \*Represents a potential voting item*