

Rock Island Public Library  
Board of Trustees Meeting  
May 15 2018

The Board of Trustees of the Rock Island Public Library met at 5:00 p.m. at the Rock Island Public Library, 2<sup>nd</sup> Floor, Director's Office, with Nancy Coin, Vice President, presiding.

Present: Holly Sparkman, Kevin Koski, Elizabeth Russell, Jacki Nelson, Pat Mahar, Eudell Watts III, and Virgil Mayberry

Also present were: Angela Campbell, Director; Kellie Kerns, Director Business Office/Facilities; Lisa Lockheart, RIPL PR Liaison

Absent: Nancy Coin

Call to Order: Nancy Coin called the meeting to order.

Public Comment: None

The Board reviewed the April 17, 2018 minutes. There were no corrections. Nancy Coin advised the minutes stand approved as written.

Board Education – Municipal Minute Podcast information was shared with the Board.

Correspondence: Correspondence was presented to the Board.

Finance:

The Board reviewed and discussed bills from April in the amount of \$44,507.03.

Kevin Koski made the motion to approve February bills as presented. Jacki Nelson seconded. Motion carried on a recorded vote.

The Board discussed the CY19 budget, CY19 Capital Improvement Project requests, and Library Tax Levy on tax bills. Angela Campbell will send confirmation inquiry to RICO Clerk.

The Finance Committee set a meeting for May 22, 2018, at 10:00 a.m. to discuss the budget further in order to make recommendations for the June meeting.

Buildings and Grounds:

SW Masonry Bid/Project - updates were presented to the Board.

Cement Patio Area Installation at Southwest Library – updates were presented to the Board.

Sculpture placements at Southwest Library – updates were presented to the Board.

Eudell Watts III made the motion to replace HVAC Unit at 30/31 Library. Pat Mahar seconded. Motion carried on a recorded vote.

Personnel and Policy: Nothing to report.

Planning and Community Relations:

Committee met on April 30, 2018 to discuss formulation of goals and mission statement for 2019-2022 strategic planning.

Kevin Koski made the motion to approve proposed strategic plan goals Community Connections, Education and Lifelong Learning, Infrastructure and Facilities, and Marketing as presented. Holly Sparkman seconded. All were in favor.

Eudell Watts III made the motion to approve proposed strategic plan mission statement as presented. Holly Sparkman seconded. All were in favor.

Next steps will be to meet with staff and hold community forums to address objectives and tasks associated with the goals.

Art Committee:

Virgil Mayberry made the motion to approve donation of Abraham Lincoln painting, and for it to be displayed in the Historical Room at the Downtown Library. Pat Mahar seconded. All were in favor.

Foundation: Food for Thought raised \$4,000.00 more than the previous year. Working with Day Foundation to provide transportation for Headstart programs. The Board was invited to the Figge and provided with the Irma Koen publication. Birdies letters were mailed out.

Administrator's Report:

Department Updates – Angela Campbell provided the Board with the latest department updates and statistics.

Milan Blackhawk – Next meeting is scheduled for May 24, 2018, at 4p.m.

Unfinished Business:

Cynthia Lukasik book & plaque – updates: Mrs. Lukasik continues to review alternative book selections.

Long Range Buildings Study & Planning - updates: Administration will continue to gather information.

Strategic Planning - Administration will continue to gather information.

Tri-City Jewish Center - updates: Administration will continue to gather information.

The Board reviewed the draft of the bylaws. These will be presented at the June meeting for approval.

New Business:

Kevin Koski made the motion to approve award bid for Print & Computer Access Management Software Services to Total Business Solutions (TBS) in the amount of \$24,743.00. Jacki Nelson seconded. Motion carried on a recorded vote.

The Board reviewed Master Agenda Items.

Kevin Koski made the motion to replace former leased truck assigned to the Library. Elizabeth Russell seconded. Motion carried on a recorded vote.

Information Sharing - The following was presented to the Board:

Standing Committees – updates

Policies Checklist – updates

QC Genealogy Conference Report

RICO Clerk Page

Announcements: Next Monday, May 21, 2018, at 5:00 p.m., City Council will be meeting to discuss goal setting. Nancy Coin will attend representing the Board.

Virgil Mayberry advised the City has approved the \$5.00 lots for sale program. Houses are not included and will be torn down. There are 27 vacant lots. Owners will have six months to build and have to live in residence for five years.

Eudell Watts III advised the Botanical Center Garden Party fundraiser occurs on June 15<sup>th</sup>. It is a cooking competition – come vote for Eudell!

Closed Session: None

Board adjourned at 6:20 p.m.

The next regular meeting of the Rock Island Library Board of Trustees will be June 19, 2018, at 5:00 p.m.

Respectfully Submitted,

Kellie Kerns

Director - Business Office & Facilities